

## TERMS of REFERENCE – STANDING COMMITTEES

1. Each Standing Committee will develop a “Terms of Reference” for the operation and purpose of their Standing Committee consistent with the purpose of the BNLLN as stated in the Charter
2. Standing Committee membership is limited to the Committee of Management members.
3. Each Committee of Management member is limited to membership of one Standing Committee with the exception of the Chair who will be a member of both Standing Committees.
4. The Standing Committees make recommendations back to the Committee of Management, but they complete the necessary work/research before the meeting and they canvass relevant views of the Committee of Management before presenting their recommendations.
5. All Standing Committees are required to meet a minimum of four times a year.